



VIRGINIA INTERNATIONAL TERMINALS, LLC  
601 World Trade Center, Norfolk, VA 23510  
(757)683-8000

### ADDENDUM NO. 1

Invitation For Bids: IFB 2023-03-VIT On Call Courier Services  
Closing Date: December 16, 2022 @ 2:00 p.m.

The following questions and answers are provided to all Offerors:

- Q. Would VIT accept a hired and non-owned endorsement on General Liability to the business auto that is required?
- A. No.
- Q. Is this open to out of State Couriers?
- A. This solicitation is open to all bidders that can be deemed responsive in regards to our Exhibit D, Proof of Authority to Transact Business in Virginia.
- Q. Does On Call mean that you are wanting a quote just for when you call us or covering the monthly service that we currently perform for VIT?
- A. VIT is requesting on-call rates at the frequencies listed in the bid form in Exhibit C, Scope of Work.

Note: A signed acknowledgement of this addendum must be received via email to [proposals@vit.org](mailto:proposals@vit.org) either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Best Regards,

\_\_\_\_\_  
Meg Mergenmeier  
Procurement Manager

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date